## Local Government (Miscellaneous Provisions) Act 1982

## Application for a new Street Trading Licence or Consent PreCEIVED to renew an existing Street Trading Licence or Consent

- Please complete all sections of the form.
- All applicants must sign and date the form.
- Submit the application to the Licensing Business Unit at the above Padrestses TEAM
- If you are applying to renew an existing licence or consent but want to change the location, the trading hours or the type of goods being sold, you may need to make a new application - please contact the Licensing Business Unit for advice before submitting the application.


## SECTION A

Please indicate the type of application you want to make by ticking the appropriate box below -

| I want to apply for a new street trading licence: | $\square$ |
| :--- | :---: |
| I want to apply for a new street trading consent: | $\square$ |
| I want to renew an existing street trading licence: | $\square$ |
| I want to renew an existing street trading consent: | $\square$ |
| Current licence/consent number: |  |

SECTION B - PERSONAL DETAILS - $1^{\text {st }}$ Applicant


SECTION C - PERSONAL DETAILS - $\mathbf{2}^{\text {nd }}$ Applicant (if applicable)


If there are more than 2 applicants please use a separate sheet.

## SECTION D - TRADING DETAILS

| Trading Name (if applicable): |
| :--- |
| Street name and precise location on <br> the street where trading will take <br> place (fixed location trading): <br> Please describe exactly where on the <br> street the trading unit is located; e.g. <br> on the corner of...', 'next door to...' <br> 'adjacent to...' etc. You may want to <br> include a map to illustrate the location. |
| Streets where trading will take <br> place (mobile trading): <br> Please list all streets where you wish <br> to trade. Use a separate sheet if <br> necessary. |
| lf renewing a licence or consent, and <br> the streets in which you trade have not <br> changed, just state 'same as last <br> year', and add any additional streets. <br> Use a separate sheet if necessary. |
| Do you wish to trade all year <br> round? |
| If 'No', please state what times of <br> year you wish to trade (e.g. <br> Christmas or over Bank Holiday <br> weekends etc): |

SECTION E - TRADING DAYS \& TIMES (state the times you wish to trade each day)


SECTION F-GOODS TO BE SOLD (Please give details of all items to be sold)


SECTION G - DETAILS OF FOOD BUSINESS REGISTRATION

| Please Note: To store, prepare, distribute or sell food on any premises the business should <br> be registered with the local authority where the trading unit is usually kept. <br> Do you intend to trade in any food items? <br> If yes, please give details of the local authority where the business is registered: <br> Local Authority Name: <br> Local Authority Address: <br>  <br> Registration Reference: <br> Date first Registered: |
| :--- | :--- |

SECTION H - TRADING UNIT DETAILS - please submit $3 \times$ photographs with your application showing the front, rear and side views of the trading unit. Note for existing traders: photographs are not required if you are renewing a licence or consent and the appearance of the trading unit has not changed in any way.

| Type of trading unit: | Mobile Catering Unit  <br> Ice Cream Van $\square$ <br> Stall $\square$ <br> Barrow $\square$ <br> Cart $\square$ <br> Other (please state) $\square$ |  |
| :---: | :---: | :---: |
| Vehicle Registration (if applicable): | ............................................ |  |
| Colour(s) of trading unit: |  |  |
| Trading unit measurements: | Height: Width: Length: $\frac{2}{3} \mathrm{mtrs} \frac{00}{00} \mathrm{cms}$ mtrs mms cms | This is the stall size applied for however the applicant has indicated that he would be willing to negotiate on reducing the stall size if this would be more acceptable |

SECTION I - ASSISTANT DETAILS (all assistants must wear a badge issued by the Licensing Premises Team; there is an additional charge of $£ 11$ per badge and the applicant must include a passport-sized photograph of each assistant with this application)

| Important note for existing traders - if assistants already have a badge issued by the Licensing |
| :--- |
| Premises Team there is no need to apply for a new one when renewing the licence or consent. Please |
| complete the details below and indicate whether a badge is required or not. |
| Do you intend to engage assistants? |
| If yes, please state how many: |

This section continued over the page

|  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Please supply full details of all assistants: <br> Full Name: $\angle A S A N T A$ MENDIS |  |  |  |  |  |
| Post Code |  |  | Post Code: |  |  |
| Date of Bir |  |  | Date of Birth: |  |  |
| Badge Required: | $\begin{aligned} & \text { Yes } \\ & \text { No } \end{aligned}$ |  | Badge Required: | $\begin{aligned} & \text { Yes } \\ & \text { No } \end{aligned}$ | $\square$ |
| Full Name: Address: |  |  | Full Name: Address: |  |  |
| Post Code: |  |  | Post Code: |  |  |
| Date of Birth: |  |  | Date of Birth: |  |  |
| Badge Required: | $\begin{aligned} & \text { Yes } \end{aligned}$ |  | Badge Required: | $\begin{aligned} & \text { Yes } \\ & \text { No } \end{aligned}$ |  |

If there are more than 4 assistants please use a separate sheet.

## SECTION J - PUBLIC LIABILITY INSURANCE

| Do you have public liability insurance? | Yes | No $\quad \square$ |  |
| :--- | :--- | :--- | :--- | :--- |
| If yes, please provide details of the policy: |  |  |  |
| Insurance company: |  |  |  |
| Policy number: |  |  |  |
| Period of cover: |  |  |  |
| Amount of cover $(£ \mathrm{~m})$ : |  |  |  |

Important note: a street trading licence or consent will not be granted unless the operator has adequate public liability insurance.

Please ensure you have read and understood the guidance notes. Before you submit your application, tick the following boxes to ensure you have all the necessary documents. Any omissions will result in the return and delay of your application.

| A completed and signed application form: |  |
| :--- | :--- |
| The relevant application fee ( $£ 720$ for a street trading licence or $£ 420$ for a street <br> trading consent): |  |
| An additional fee of $£ 11$ for each assistant named in the application (where a badge is <br> required): |  |
| A statutory declaration from each applicant in relation to any unspent criminal <br> convictions: |  |


| A full list of every street in which you intend to trade (for ice cream or other mobile <br> trading applications): |  |
| :--- | :---: |
| A passport-sized photograph of each applicant for the licence and of each assistant <br> named in the application (where a badge is required): |  |
| Three colour photographs of the trading unit illustrating the front, rear and side views of <br> the unit: | $\square$ |
| Written permission from the landowner (only applicable where the location is private <br> land): | Written details of the proposed arrangements for the storage, collection, removal and <br> disposal of refuse: |
| The following documents do not need to be submitted with an application for a new <br> licence or consent but must be submitted and verified prior to the licence or consent <br> being granted. <br> These items must be submitted with an application to renew an existing licence or <br> consent: |  |
| A copy of the certificate of insurance covering third party and public liability risks: | $\square$ |
| Written permissions/certificates relating to advertisements, power source or generator <br> (where applicable): | $\square$ |
| A copy of the food business registration certificate, where applicable. Please note; <br> registration is with the local authority where the trading unit is usually kept: | $\square$ |

Please ensure you have read and understood the guidance notes particularly with regard to prohibited streets - applications for licences and consents in prohibited streets cannot be accepted.

## Declaration and signature(s):

Please note, it is a criminal offence, for which you may be prosecuted, if you knowingly make a false statement or omit any information from this application.

I declare that to the best of my knowledge and belief, the answers given herein are true. I understand that if I knowingly or recklessly make a false statement or omit any material particular, I shall be guilty of an offence, which is punishable by a fine.

The information I have provided will be held by the Council on computerised and manual files (some data will be made available on a public register as required by relevant legislation). The data may also be disclosed to other departments within the Council or other organisations, but only in order to ensure compliance with relevant legislation or for identification purposes or to prevent or detect fraud or a crime. Manchester City Council is a registered Data Controller in accordance with the Data Protection Act 1998.


Signature of $2^{\text {nd }}$ applicant: $\qquad$
Full Name:
Date: $\qquad$

Signature of $3^{\text {rd }}$ applicant: $\qquad$
Full Name: $\qquad$ Date: $\qquad$

## Notes

1. A licence or consent can be held by more than one person providing that person has a business interest and authority to manage the street trading site. Joint licence or consent holders shall be equally responsible for any breach of terms of conditions of a Street Trading Licence or Consent.
2. Applicants must be over the age of 17 years.

## SB Car Seat Covers Ltd

Unit 18
Hillgate Business Centre
Hindley Street
Stockport
SK AU
01614422121
Email : sales@seatcovers.org.uk

## Manchester City Council

## Regarding Street Trading Licence

Date : $20^{\text {th }}$ June 2019

## Dear Sir / Madam,

Please note the following :

1. We propose to set our stand in a private car park. The car park belongs to Mr Akil Khan.
2. The entrance to the car park is Russell Street, M8 8FJ
3. Reference to our rubbish, we will take this with us or leave it inside the landlords premises.
4. Customer access is via Russell Street into the car park.
5. Off loading and loading - This will be done inside the landlords car park.
6. Parking of our van during the day will be inside the landlords car park.


Mr Depak Anand
Director

MR.



